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# Erasmus+/Education Student Mobility for Studies in 2021/2022 Enrolment rules for UL students















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# Please turn off your camera and microphone

















# Agenda:

- 1. Information about IRO
- 2. Contacts to Faculty Coordinators
- 3. Why choose Erasmus+?
- 4. Enrolment rules
- 5. USOSweb application, step by step
- 6. Scholarships.







International Relations Office UL = BWZ UŁ

3 Uniwersytecka Street, 90-137, Lodz

ground floor, Room 6

remote work: 7.30 a.m. - 3:30 p.m.

Phone: + 48 42 635 4036

bwz.uni.lodz.pl -> Subpage: Erasmus+ Studia/
In English

facebook.com/wymianazagranicznaUL















### Contact

Erasmus+ mobility for studies and placement:

Beata Kamińska kaminska@uni.lodz.pl

Dorota Jachimek djachimek@uni.lodz.pl

Education/Erasmus+ Programme – USOSweb applications:

**Gabriela Szkup** 

gabriela.szkup@uni.lodz.pl









# AAAA

### A- A A +

#### In English

- Enrolment rules 2021/22
- Before the mobility 2020/21
- Documents 2020/21
- Extension of stay 2020/21
- Privacy policy
- Upon return 2020/21
- Erasmus+ grant rates 2020/21
- Extension of stay 2019/20
- Enrolment rules 2020/21
- Before departure 2019/20
- Erasmus+ grant rates 2019/20
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- Upon return 2019/20
- Additional enrolment rules 2019/2020 (summer semester)
- Declaration
- Enrolment rules 2019/2020
- Foreign Language Course Application
- Mobility calculator
- Faculty Coordinators

Rekrutacia 2021/22

Przed wyjazdem 2020/21

Przedłużenie pobytu 2020/21

Po powrocie 2020/21

Rekrutacja 2020/21

Po powrocie 2019/20

#### Enrolment rules 2021/22

Enrolment rules for Student Mobility for Studies within the Erasmus+ and Education programme 2021-22 will be published in February 2021.

The planned schedule of the enrolment for the academic year 2021/22

1st stage: submitting the application form through the USOSWeb platform between: 15 February (12 noon) - 10 March 2021 (12 noon) 2021.

2nd stage of enrolment takes place at the Faculties between 10 and 26 March 2021 February 2021. Please contact your Faculty Coordinator to ask about the 2nd stage of

If you want to learn more about the mobility, enrolment, and possibilities of studying abroad, please join the meeting with IRO staff on 18 February (Thursday). The following is the link to MS Teams meeting in English: Click to join the meeting - see you on 18 February 2021. 1pm-3pm

In case of questions about the enrolment for the Erasmus+/Education student mobility for studies, please contact your home Faculty Coordinator or the IRO UL (phone: + 42 635 40 36) or via MS Teams (gabriela.szkup@uni.lodz.pl).

What is the Erasmus+student mobility for studies?

Click and find detailed information:

Faculty of Biology and Environmental Protection

Faculty of Chemistry

Faculty of Economics and Sociology - Facebook live

Faculty of Philology

Faculty of Philosophy and History

Faculty of Physics and Applied Informatics

Faculty of Mathematics and Computer Science

Faculty of Geographical Sciences

**Faculty of Educational Sciences** 

**UL Women's Studies Centre** 

Faculty of Law and Administration

Faculty of International and Political Studies

**Faculty of Management** 

UL Branch in Tomaszów Mazowiecki

IRO contact people – Erasmus+ mobility for studies and placement:

Beata Kamińska - kaminska@uni.lodz.pl Dorota Jachimek - djachimek@uni.lodz.pl IRO UL, UL Rectorate, room 6

> Education/Erasmus+ Programme **USOSweb** applications **Gabriela Szkup**

gabriela.szkup@uni.lodz.pl IRO UL, UL Rectorate, room 6



# **Contact persons at your Faculties**



Faculty of Biology and Environmental Protection - dr hab. Tomasz Kowalczyk, prof. UŁ; tomasz.kowalczyk1@biol.uni.lodz.pl

Faculty of Chemistry - Prof. dr hab. Bogna Rudolf; bogna.rudolf@chemia.uni.lodz.pl

Faculty of Economics and Sociology - Dr Ewa Feder-Sempach; <a href="mailto:ewa.feder@uni.lodz.pl">ewa.feder@uni.lodz.pl</a>

International Section at the Faculty of Economics and Sociology - erasmuses@uni.lodz.pl

Faculty of Philology (German, Classic, Russian and Slavic Philology) - Dr Marcin Michoń marcin.michon@uni.lodz.pl

Faculty of Philology (Polish Philology, Culture Studies, Library science and Journalism) - Dr Karolina Prykowska-Michalak; karolina.prykowska@uni.lodz.pl

Faculty of Philology (English, Spanish, Romance Philology) - Dr Monika Kopytowska; monika.kopytowska@uni.lodz.pl

Faculty of Philosophy and History - Dr Kirił Marinow; kiril.marinow@uni.lodz.pl

Faculty of Physics and Applied Informatics - dr hab. inż. Krzysztof Warda; krzysztof.warda@uni.lodz.pl



# **Contact persons at your Faculties**



Faculty of Mathematics and Computer Science - Dr Anna Łazińska; anna.lazinska@wmii.uni.lodz.pl

Faculty of Geographical Sciences - Dr Tomasz Napierała; tomasz.napierala@geo.uni.lodz.pl

Faculty of Educational Sciences - Dr Anna Jarkiewicz; <u>anna.jarkiewicz@uni.lodz.pl</u>

UL Women's Studies Centre - Dr Aleksandra Różalska; aleksandra.rozalska@uni.lodz.pl

Faculty of Law and Administration - Dr Izabela Skomerska-Muchowska; <a href="iskomerska@wpia.uni.lodz.pl">iskomerska@wpia.uni.lodz.pl</a>

Faculty of International and Political Studies - Dr Agata Włodarska-Frykowska; agata.wlodarska@uni.lodz.pl

Faculty of Management - Dr Bogna Kaźmierska-Jóźwiak; bogna.kazmierska@uni.lodz.pl

UL Branch in Tomaszów Mazowiecki - Dr Marta Olasik; marta.olasik@uni.lodz.pl



# Why choose **Erasmus+?**

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- To learn how to deal with non-standard situations
- To upgrade your foreign language skills
- To find international friends
- To exchange views and inspire discussion in international groups of students
- To learn new cultures, places, and education systems
- To increase self-knowledge
- To upgrade your CV
- To have memorable adventures and life experience





**Erasmus postcards from UL students!** 







# Mobility in Higher Education project under the Education programme 2021/2022

The Education Programme, where the Foundation for the Development of the Education System (FRSE) act as the Programme Operator, is one of the programmes implemented under the agreements signed on the 20th December 2017 between Poland and the Donor States – Iceland, the Principality of Liechtenstein and the Kingdom of Norway.

The main objective of the Education Programme is to reduce economic and social disparities within the European Economic Area (EEA) and to strengthen bilateral relations between Poland and the Donor States (Iceland, Liechtenstein, Norway) at all levels of education.



# Go and study with Erasmus+/Education proramme



The University of Lodz signed over 900 inter-department agreements with Erasmus+ partner universities across Europe.

### **Erasmus+ Programme countries:**

- 27 European Union states.
- Non-EU partner countries: Iceland, Norway, North Macedonia, Serbia, Liechtenstein, Turkey.

### <u>Partner universities under the Education Programme</u>

<u>Volda University College</u> – 1 student (Journalism)

<u>Molde University College – Specialized University in Logistics</u> – 2 students (Logistics)

Inland Norway University of Applied Sciences – 2 students Economics, 2 students (Geography)

University of Iceland - 2 students in Journalism, Law, Languages

University of Bergen, Law Faculty – 5 students in Law







# Enrolment rules for Erasmus+/Education student mobility for studies



- 1. Ensure your **student** (full-cycle UL student) **status during mobility**.
- 2. Applications for all fields are open to any gender/sex or age group.
- 3. Applications are open to any (Polish/EU or other) citizenship.
- 4. You can spend up to **12 months abroad in total**, for each **study cycle** (your Bachelor, Master, or PhD degree cycle of studies).
- 5. You can spend up to 24 months abroad for your study cycle if you are a long-cycle (direct Master's degree) student.







# **Enrolment rules for Erasmus+/Education student mobility for studies**



- 6. Your earlier LLP Erasmus, Erasmus+, CE, FSS mobility period (with or without a grant) will be counted to the Erasmus+ total capital for your study cycle i.e. as part of the 12 month sum for 1st, 2nd or 3rd cycle, or 24 months for long-cycle (direct Master's degree) studies.
- 7. If you go on Eramus+ during your **final study year**, please have and present your **Thesis Supervisor's permission form**.
- 8. If you are a student of the <u>final year</u>, on the <u>Bachelor degree cycle</u> submit **Declaration** to continue on the next study cycle at the same UL Faculty as now.







# **Enrolment rules for Erasmus+/Education student mobility for studies**



- 9. Your stay on the Erasmus+ should be **longer than 2 months Erasmus+/3 months (Education) but shorter than 12 months.** The mobility (together with the possible extension period) should start after 1 July 2021 and end before 15 September 2022.
- 10. Any mobility longer than one UL semester is called an **extension period** (even when you get enrolled for the whole year). If you want to stay abroad for more than one semester, firstly you have to contact your UL Faculty Coordinator if they agree (do this during your first semester of mobility).







# **Enrolment rules for Erasmus+/Education student mobility for studies**



### 11. UL criteria for mobility applicants:

- **Grade average** (3,5 or higher);
- Ability to use the foreign language of instruction (i.e. classes) at the target university;
- Stated earlier participation (if any) in mobility for studies/placement within the Erasmus+,
   LLP Erasmus, FSS, or Campus Europae first time mobilities may have priority;
- High degree of motivation.

Please read the enrolment rules for 2021-2022 available on:

https://bwz.uni.lodz.pl/llp-erasmus-studia/in-english/enrolment-rules-2021-22





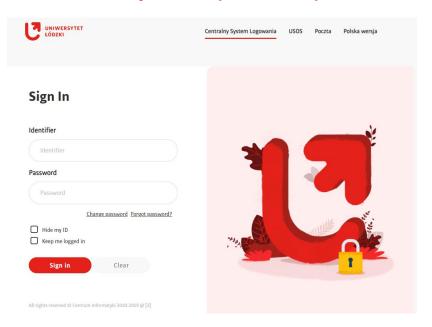


## **Enrolment for Erasmus+/Education study exchange**

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### **Stage 1: online application through the USOSweb platform**

15 February 2021 (12 noon) – 10 March 2021 (12 noon)



Log in <a href="https://logowanie.uni.lodz.pl/">https://logowanie.uni.lodz.pl/</a>
Press "USOS" buttom

Do not wait to apply on the last day – the USOSweb may be overloaded then!

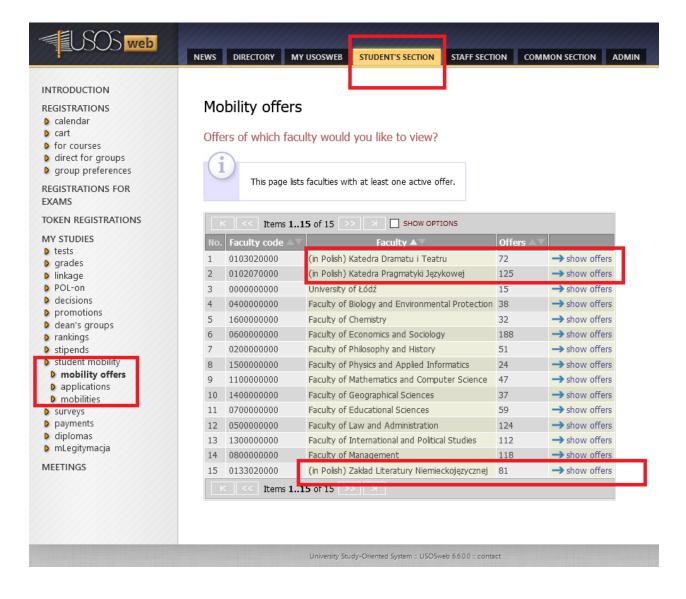
https://bwz.uni.lodz.pl/llp-erasmus-studia/in-english/enrolment-rules-2021-22





## Interface of the Student Mobility offers in USOSweb





of Philology of the University of Łódź, the list of outgoing mobilities to foreign universities under the Erasmus + program can be found at the USOSWeb platform, marked as available for the following units: Katedra Dramatu i Teatru (Department of Drama and Theatre) – for students of Polish Philology, Journalism, Library Science, Cultural Studies;

**Katedra Pragmatyki Językowej** (Department of Pragmatics) – English, Spanish, Romance (French) and Italian Philology;

**Zakład Literatury Niemieckojęzycznej** (Department of German Literature) – German, Slavic, Russian, and Classical Philology.

#### INTRODUCTION

#### REGISTRATIONS

- calendar
- cart
- for courses
- direct for groups
- p group preferences

### REGISTRATIONS FOR EXAMS

#### TOKEN REGISTRATIONS

#### MY STUDIES

- tests
- grades
- linkage
- D POL-on
- decisions
- promotions
- dean's groups
- rankings

#### student mobility

- mobility offers
- applications
- mobilities

#### surveys

- payments
- diplomas
- MLegitymacja

#### MEETINGS

#### Mobility offers

offered by Faculty of: (in Polish) Katedra Pragmatyki Językowej

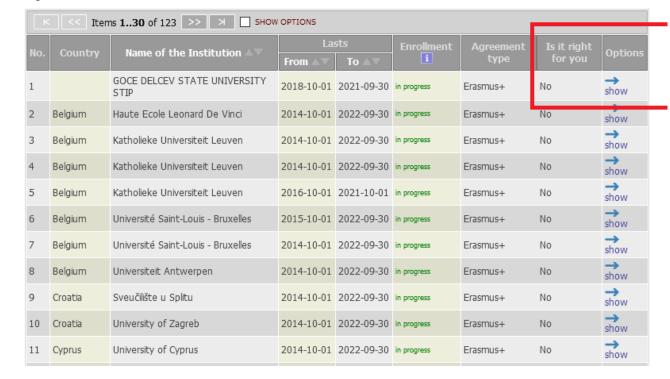


(in Polish) Katedra Pragmatyki Językowej - enrollment in progress for student mobilities in the academic year **21/22**. Student may apply until **2021-03-10 12:00**. This listing contains all visible offers. To see where they actually belong view the column "Recruitment".



Application procedure for student exchange within the framework of Erasmus+ in 2021/22

#### ■ go back to the faculties





# Mobility options offered, listed in USOSweb



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#### INTRODUCTION

#### REGISTRATIONS

- calendar
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### REGISTRATIONS FOR EXAMS

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- diplomas
- MLegitymacja

#### **MEETINGS**

#### Offer details

■ go back to the offer list

# Higher education institution Institution name: Katholieke Universiteit Leuven

institution name:	Katholieke Universiteit Leuven
Erasmus code:	B LEUVEN01
Institutional homepage:	http://www.kuleuven.be/admissions/exchange/index.html
Factsheet:	(unknown)

#### Cooperating faculties



#### Cooperation duration

Valid from:	2014-10-01
Expires:	2022-09-30

#### Conditions of cooperation

Subject	Number of students	Longth		udy le		Is it right for you		
Subject	Number of students	Length	BSc	MSc	PhD	is it right for you		
09.4 Translation, Interpretation	5	30	$\checkmark$	$\checkmark$		No 🛐		

#### Offer available for study programs:

- [DDF(01)] (in Polish) Studia stacjonarne 3-go stopnia w zakresie językoznawstwa, literaturoznawstwa i kulturoznawstwa
- [DL\_MISHS] Inter-Area Individual Humanistic and Social Studies
- [DLDK\_MA(01)] International journalism and English Language
- [DLF\_A(01)] English Philology
- [DLFA\_Fnz(01)] (in Polish) Filologia angielska z językiem francuskim studia stacjonarne

# Mobility offer details in USOSweb





### Each student provides:

1. Names of universities you prefer for your Erasmus+ mobility, according to the list shown by the USOSweb for your Faculty.

The first university shown on your list will have top priority.

Priority	Institutions the student wants to go to. i (max 5)
1	Università degli Studi di Catania (Economics)
2	Instituto de Artes Visuais, Design e Marketing - IADE (Economics)
3	Universidade de Coimbra (Economics)
4	INSTITUTO SUPERIOR MIGUEL TORGA (Economics)
5	Universitatea din Bucuresti (Economics)

When you choose a target university, please check: **the field of study mobility**, **the instruction language**, and **the course list** – all match your language skills and your current study programme at the UL.









2. Choose and add languages you know and assess your level of skills (high, medium, or low)

Foreign languages known according to student							
Language Level							
English	(in Polish) dobry						
Polish	(in Polish) słaby						
Russian	(in Polish) dobry						

3. If available: choose and add courses you finished at UL (and liked it!)



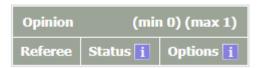








4. The **OPINION** section (this is optional, but can be useful).



If available, press "POKAŻ" button and write the name, surname and email address of person from the UL or outside the UL (eg. your tutor, teacher, lecturer) who is able to write references for you (and answer the set of questions Faculty Coordinators prepare for the assessment of students' performance).

- Without references or opinions your application is still valid you can still continue.
- When sending reference requests, do not wait until the last day your references take time, and they may not be ready before the online application platform closes.









5. Your CV (Curriculum Vitae) and motivation letter (Cover Letter). The layout is up to you. Make sure to write it down individually (on your own, and only concerning yourself). You are responsible for giving true information.

CV in Polish

CV in a foreign language

**Motivation letter in Polish** 

Motivation letter in a foreign language









Please click "edytuj" and write your **Curriculum Vitae**, <u>preferably in Polish or English</u> (possibly Spanish, French, Russian, or German – please remember that your Faculty Coordinator should be able to understand the message).

CV in a foreign language

Please click "edytuj" and write your **Curriculum Vitae**, <u>in a language other than used above</u>, preferably in English (possibly Spanish, French, Russian, or German – please be aware that your Faculty Coordinator should be able to understand the message). If you are not able to use a foreign language other than the one you used in the previous box, please copy and paste the same CV text again (i.e. use the same language version twice).









6. **INTERNATONAL INTERNSHIPS** Please click "edytuj" and write a list of <u>international activity</u> <u>you took part in</u>, such as work experience, active participation in conferences, research projects, or students international experience. This is not obligatory, but may boost your application.

Internships abroad

7. **OTHER EXPERIENCE** Please click "edytuj" and write (in Polish, or one of languages listed above) a list of <u>international internships</u> (placement) you took part in. This is not obligatory, but may boost your application.

Other experience









8. If you are enrolled for more than one study program you should choose the one from which you applying for the Erasmus+ study mobility in the USOSweb.

### Study program at home university for applying for mobility

Code: DLFM(06)

Description: International Finance full-time first cycle studies

Year of study: 1

Cycle: pierwszego stopnia

By ticking this box, you declare that you apply from only one Faculty/Unit (i.e. you submit only one application).

Student declares that he/she is not applying for student mobility at other units of this HEI.









9. Declaration on the previous Erasmus mobilities

#### **Previous Erasmus mobilities**

It was declared that student has not participated in other Erasmus mobilities before.

**Previous** 

The table displays only the mobilities awarded to the student at this University, which were registered through the USOS system.

It was declared that student participated in Erasmus

Past Erasmus, Erasmus+ or Erasmus Mundus mobilities assigned in USOS 1

Mobility type			Term	Duration (in months)	Date of departure	Return date	Name of University/Institution
Studies	first-cycle studies	1	16/17	4.50			Universidad de Santiago de Compostela
Studies	first-cycle studies	3	18/19	4.50			Universidad de Cádiz

#### All past Erasmus, Erasmus+ or Erasmus Mundus mobilities (studies and placements) 🚺

Was it a practice?	Cycle of study	Year of study	Term	Duration (in months)	Name of University/Institution	
NO (studies)	first cycle programme	2	16/17	4.93	Universidad de Santiago de Compostela	

Please enter all Erasmus, Erasmus+ and Erasmus
Mundus mobilities (awarded at this university through
the USOS system, awarded at this university but not
recorded in USOS and/or awarded at a different
university). Attention! Please enter all the Erasmus,
Erasmus+ and Erasmus Mundus mobilities from the
table above(if there are any listed).



## **Notes: USOSweb application**



Before you **submit** your application, you can edit it and make changes. Read your text again to check for errors. If OK, submit.

- 2) You can submit your application even if it has no references or opinions.
- 3) If your printout misses some of the information, you can write it by hand.
- 4) You cannot edit a submitted application. Cancel it and make a new one.
- 5) Note the USOSweb platform may be overloaded on the deadline day.

Do not wait until the last day.











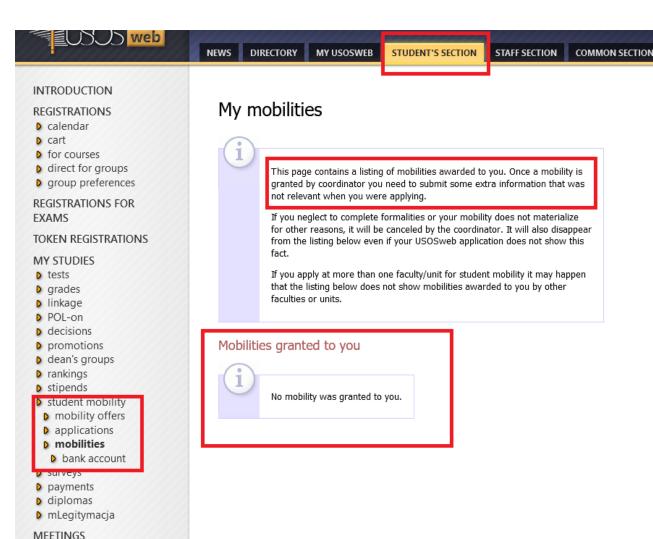
### Stage 2 – held at your UL Faculty

- Your Faculty can need more documents, e.g. language certificates.
- Your Faculty can decide if you should have interviews (via MS Teams).
- Your Faculty can set extra criteria, e.g. your previous active participation in university events, student networking,/sports/artistic achievements, etc.









### **Enrolment results**



The enrolment should be finalized at the USOSweb (or in a different way if your Faculty Coordinator decides) up to 29 March 2021.

Please check between 10 and 26 March 2021 the **Mobility** tag if there is some information about the granted mobility.

If you see the granted mobility, please fill put some information in the USOSweb. When the qualification stage is "finished" then you may download "Student mobility nomination form".

Student number	Surname	First Names	Country	Erasmus code	Institution name	Date of assignment	Acad. year ▼	Mobility type	Status of mobility	Qualifications stage		Options
			Włochy	I MILANO16	University of Milan - Bicocca	2020-03-11	20/21	Studies	In preparation	Filling out (student,coordinator)	1	→ fill out → cancel
			Portugalia	P LISBOA01	Universidade Catolica Portuguesa	2020-02-25	20/21	Studies	Active	Finished		→ view → learning agreemer

# PROGRAM ERASMUS+ – CZĘŚCIOWE STUDIA ZAGRANICZNE ZGŁOSZENIE KANDYDATA NA WYJAZD W ROKU AKADEMICKIM 2018/19

Jednostka wysyłająca:	Jednostka nadrzędna:					
Katedra Pragmatyki Językowej	Instytut Anglistyki					
lmiona:	Nazwisko:	Płeć:				
E-mail:	Adres korespondencyjny:	K				
E-mail.	Wystarczy korespondencja elektroniczna					
Nr albumu:	PESEL:					
rar albumu.	PESEL.					
Program studiów:	System studiów:	Rok studiów:				
Filologia angielska studia stacjonarne 2-go stopnia	stacjonarne	1				
Rodzaj studiów:	Otrzymywane stypendia:	•				
drugiego stopnia	inne (Stypendium rektora dla najlepszych st	tudentów)				
Czy starasz się o dofinansowanie z tytułu niepełnosprawności?	Kod Erasmus i nazwa uczelni przyjmującej:					
Nie	(P PORTO02) Universidade do Porto					
Oświadczenia:	1.					
Oświadczam, że będę studiować w uczelni zagraniczne	i w jezyku angjelskim, który znam na noziomie	C1.				
Data:	Podpis Kandydata					
Numer umowy:	Planowany czas pobytu:					
E+/486/14	semestr letni					
Dziedzina nauki wraz z kodem ISCED:	Lista języków dla warunków współpracy:					
(0231) Language acquisition						
Wnioskowana liczba miesięcy ze stypendium Erasmus:	Wnioskowana liczba miesięcy bez stypendium Erasmus:					
4,5	0					
Zakres dofinansowania wyjazdu przez jednostkę:	Dane Koordynatora uczelni przyjmującej:					
brak						
Uwagi:						

Podpis Koordynatora Programu:

Podpis i pieczątka Dziekana/Kierownika:



#### **Enrolment results**

After you are qualified, fill in the "Student mobility nomination form" in the USOSweb. Please download it and send it as the attachment to email to your Faculty Coordinator. In the email please include the following statement:

I state that information presented in the "Student mobility nomination form" is true and I agree on the condition of the student mobility granted to me.

Please send an email with attachment up to 30<sup>th</sup> March 2021.





### **Enrolment results**

Your Faculty makes the ultimate decision on your mobility, on the UL (home institution) level. However, the final decision on your Erasmus+ mobility belongs to your target university (host institution).









# ERASMUS+ GRANT RATES at the University of Lodz for the student mobility in last academic year 2020/2021

The grant rates for 2021/22 will be known after the publication of the Erasmus+ programme guide by the EC

**Group 1 – EUR 520 per month:** Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden

**Group 2 – EUR 500 per month:** Austria, Belgium, Cyprus, France, Greece, Spain, Netherlands, Malta, Germany, Portugal, Italy

**Group 3 – EUR 450 per month:** Bulgaria, Croatia, Czech Republic, Estonia, North Macedonia, Republic of Macedonia, Hungary, Lithuania, Latvia, Romania, Serbia Slovakia, Slovenia, Turkey



# Erasmus+ grant money if the PO WER project will be launched in the 2021/2022



**Extra grant** of EUR 200 for social benefit receivers. Only for students entitled to the UL social benefit for the 2020-2021 Summer semester.

This is a PO WER co-financing you can only get once for each study cycle.

Extra financing for disabled (PO WER) is available to students with certified disability.

The UL will pay you the grant for 5 months = 150 days. Exact rates and payment rules for the 2021-2022 edition will be published on our website (bwz.uni.lodz.pl) as soon as they are announced.

If the amount of funds obtained by the UL is not enough to cover all the mobilities of qualified students, then each Faculty will make a ranking list of students who have priority receiving the grant money (if this happens, it is made known by June, before mobilities start).







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Odbierz stypendium



# **QUESTIONS?**







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