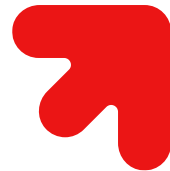


# How should UL students prepare for their 2023/24 Erasmus+ study abroad mobility?





## International Relations Office at UL – contact persons

IRO UL Staff responsible for outgoing students for the Erasmus+ student mobility

Dorota Jachimek [dorota.jachimek@uni.lodz.pl](mailto:dorota.jachimek@uni.lodz.pl)

Gabriela Szkup [gabriela.szkup@uni.lodz.pl](mailto:gabriela.szkup@uni.lodz.pl)

Beata Kamińska [beata.kaminska@uni.lodz.pl](mailto:beata.kaminska@uni.lodz.pl)

Our office is located at: 3 Uniwersytecka street, room 6, ground floor (UL Rectorate building no. 2)

Postal address: BWZ Uł, ul. Uniwersytecka 3, 90-137 Łódź

Find out more on our website: <https://www.uni.lodz.pl/en/international-mobility/erasmus-studies/erasmus-studies-2023-2024>

# Formal conditions of departure of UL students for mobility



Please read [Erasmus+ Student Charter](#) in order to get to know about your rights and duties *before, during* and *after* the mobility.



Co-funded by  
the European Union

# From application to departure



1) Your host university will contact you after IRO (BWZ) sends the nomination to the host university, including student details and email address (UL ..... @uni.lodz.pl); please check your student e-mail regularly

2) Please start the application procedure at the host university (different documents for each institution or application/registration online):

- Transcript of Records - to be obtained from the Dean's Office of your UL Faculty
- Learning Agreement - **to be agreed** with the [ECTS coordinator](#) and the host university (in an online version (EWP LA) via USOSweb, or if not possible the LA you may prepare on a [paper template](#))
- [Confirmation of nomination](#), if required - to be obtained from the IRO (BWZ) UŁ
- Language certificate - it is possible to obtain one from the language teacher at SJO UŁ, if the student does not have an international certificate
- Copy of ID or passport
- Copy of European Health Insurance Card or other medical insurance valid in the host country for mobility period and travel days

3) Your documents will be verified by the host university who will issue the "Acceptance letter"

# Financing of Erasmus+ mobility for students **for summer 2023/24**



Semester-long term physical mobility under **KA131-2023** Erasmus+

intended to support max. 6 months of your mobility; paid by UL in 2 installments (one for 5 months and the other one paid after your return – if applies), calculated by number of days, using the EC calculator tool

**Group 1** – Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxemburg, Norway, Sweden,  
– **670 EURO/month**

**Group 2** – Austria, Belgium, Cyprus, France, Greece, Spain, Netherlands, Malta, Germany, Portugal, Italy  
– **670 EURO/month**

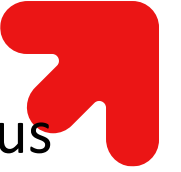
**Group 3** – Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Republic of North Macedonia, Lithuania, Latvia, Romania, Serbia, Slovakia, Slovenia, Turkey  
– **600 EURO/month**



Co-funded by  
the European Union

# Semester-long Erasmus+ student mobility 2023/24

for students with UL social scholarship or with certified disability (basic grant rate plus 250 EUR/per month)- **KA131-2022 Erasmus+ summer semester**



**Group 1** – Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxemburg, Norway, Sweden,  
– **920 EUR/month**

**Group 2** – Austria, Belgium, Cyprus, France, Greece, Spain, Netherlands, Malta, Germany, Portugal, Italy  
– **920 EUR/month**

**Group 3** – Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Republic of North Macedonia, Lithuania, Latvia, Romania, Serbia, Slovakia, Slovenia, Turkey – **850 EUR/month**

Social Affairs Centre for Students and Doctoral Students

**Please show social scholarship certificate for 2022/23 summer semester, issued from Social Affairs Centre for Students and Doctoral Students (COSSiSSIP UŁ) or a certified true copy (CTC) of your disability certificate. Request for additional funding due to disability.**



Co-funded by  
the European Union

# Semester-long Erasmus+ student mobility 2023/24



The additional funds are intended for students who choose "green travel" (bus, train, car-pooling) with another student to and from the host university, both there and back):

- a one-time supplement of EUR 50
- financing up to 4 more days of green travel in both ways

Travel from/to the host universities has to take place outside the study mobility period confirmed by the host institution (before the beginning and after the end of mobility)

**Tickets or signed statement** if the student travels by car with other student for the mobility (car-pooling) in both directions.



Co-funded by  
the European Union

# Essential documents



## Learning Agreement for Studies Before the mobility –

- to be agreed with the [ECTS Coordinator](#) - preferably 30 ECTS gained abroad and automatic recognition of all achievements at a host university towards 30 ECTS for your University of Lodz study programme, possibly with an Annex to LA if there are program differences.

- prepare it via USOSweb (EWP LA) if the host institution is ready to approve the online LA via EWP, if not please prepare on paper [LA](#)

If the host institution asks you to fill in the OLA (<https://learning-agreement.eu/>), **please do not do this via OLA platform** but in the USOSweb (EWP LA). The online LA from USOS will be sent to the IT system of the host University via EWP.

The UL chose **the Usos system** to create and approve the online LAS.  
The UL is connected to the EWP network.





Learning Agreement for Studies - LAS (just *Before the Mobility* section) in paper version



The LAS has to be approved by three parties in order to be valid:

- UL student who declares to complete chosen educational components
- Coordinator from the receiving university who confirms that the incoming student may undertake the chosen educational components
- ECTS Departmental Coordinator who confirms that the UL student will automatically get credits for his/her study curriculum components for the mobility semester („B” table of LAS) if successfully completes all the components chosen for the LAS and studied abroad.

[\\* Guidelines on how to use the Learning Agreement for Studies](#)



Co-funded by  
the European Union

# How to prepare Learning Agreement for Studies in paper version?



## Erasmus+ Online Learning Agreement Student Mobility for Studies

**IMPORTANT INFORMATION:** For the Erasmus+ 2021-2027 programme, Learning Agreements must be managed online. Higher Education Institutions can do this by using the [Online Learning Agreement platform](#) or an equivalent system connected to the Erasmus Without Paper Network. Therefore, this template is provided by the European Commission for information purposes only and must not be used to manage Learning Agreements for studies. Please visit the Erasmus Without Paper Competence Centre for a more detailed data standard, to which all equivalent systems need to adhere. For further guidance on how to manage Online Learning Agreements – Please read the [Guidelines on how to use the Learning Agreement for studies](#).

### General information

Student	Last name(s)	First name(s)	Date of birth	Nationality	Gender
	ESI		Study cycle	Field of education (ISCED)	Field of education (clarification)
Sending Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone
Receiving Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone
The level of language competence in _____ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input type="checkbox"/>					

### Mobility type and duration

Mobility type (select one)	Estimated duration (to be confirmed by the Receiving Institution)
<input type="checkbox"/> Semester(s) / Virtual component (only if applicable) <input type="checkbox"/> <input type="checkbox"/> Blended mobility with short-term physical mobility <input type="checkbox"/> <input type="checkbox"/> Short-term doctoral mobility <input type="checkbox"/> / Virtual component (only if applicable) <input type="checkbox"/>	Planned period of the physical mobility: <input type="checkbox"/> from [day (optional)/month/year] ..... <input type="checkbox"/> to [day (optional)/month/year] .....

[Link](#) to paper version of the LA

[ESI](#) – Erasmus Student Identifier – to copy from the USOSweb from the view of the EWP LA

[ISCED](#) – field of Education the most relevant to the study programme at the UL, f.e..

0231 Language acquisition

**Administrative contact i responsible staff from the sending institution** – please insert the data of the [ECTS coordinator](#) not the IRO staff of the UL a nie pracowników BWZ UŁ

**Study cycle** - Short cycle (EQF level 5) / Bachelor or equivalent first cycle (**EQF level 6**) / Master or equivalent second cycle (**EQF level 7**) / Doctorate or equivalent third cycle (**EQF level 8**).



Co-funded by  
the European Union



# How to prepare Learning Agreement for Studies in paper version?



## Commitment of the three parties *Any Mobility type*

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Online Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies. The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Digital Signature
Student			<i>Student</i>		
Responsible person at the Sending Institution					
Responsible person at the Receiving Institution					

**Responsible person at the Sending institution** – please insert the data of the [ECTS coordinator](#) not the IRO staff of the UL



# How to prepare Learning Agreement for Studies online in the [USOSweb](#)?



**STUDENT'S SECTION**

## My mobilities

**i** This page contains a list of mobilities awarded to you. Once a mobility is granted by coordinator you need to submit some extra information that was not relevant when you were applying.

If you neglect to complete formalities or your mobility does not materialize for other reasons, it will be canceled by the coordinator. It will also disappear from the list below even if your USOSweb application does not show this fact.

If you apply at more than one faculty/unit for student mobility it may happen that the list below does not show mobilities awarded to you by other faculties or units.

**Mobilities granted to you**

Showing elements 1..1 (out of 1)

No.	Country	Institution name	Academic year	Mobility type	Status of mobility	Qualifications stage	Options
1	(in Polish) Francja	Université Paris Nanterre (Paris X)	22/23	Studies	Active	Finished	<b>i</b> → view → learning agreement → <b>EWPLA</b> → bank account



# How to prepare Learning Agreement for Studies online in the [USOSweb](#)?



After inserting planned period of activity and coordinator from the hosty univeristy in the USOSweb, please send an email to your ECTS coordinator with request to open your online LA

Please read useful tips in the USOSweb and

- calendar
- cart
- for courses
- direct for groups
- group preferences
- REGISTRATIONS FOR EXAMS
- TOKEN REGISTRATIONS
- MY STUDIES
  - tests
  - grades
  - linkage
  - POL-on
  - decisions
  - promotions
  - dean's groups
  - rankings
  - stipends
  - student mobility
    - mobility offers
    - applications
    - mobilities
    - bank account
    - EWP LA**
  - surveys
  - payments
  - diplomas
  - mLegitymacja
- MEETINGS

## Mobility

Student	
Student number	
ESI Identifier	urn:schac:personalUniqueCode:int:esi:uni.lodz.pl
Term	Academic year 2022/2023
Country	Francja
Erasmus code	F PARIS010
Name of institution	(in Polish) Université Paris Nanterre (Paris X)

## Application data

Program	DLHS(02)_N
Program name	(in Polish) 1-go stopnia 12/13
Type of study	full-time
Study mode	first-cycle studies
Year of study	2

## Departure data

Program	
Program name	
Type of study	
Study mode	
Year of study	

DATA UPDATE

**Planned period of activity**

Planned start date of the mobility: 2022-09-12

Planned end date of the mobility: 2023-01-01

**Coordinator from the partner institution**

Select a person from the list: Belbouab Samia (samia.belbouab@parisnanterre.fr)

Add a new person

Surname: \_\_\_\_\_

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

**FILL IN THE MISSING DATA**

If there is no data on the planned date of the beginning and end of the mobility, they can be supplemented by the student and the coordinator, but only until the student signs the financial agreement. Both dates must be specified for the LA to be created.

Make sure that the appropriate coordinator from the partner institution is assigned to the mobility. You can enter or change the details of an external coordinator at any time. This can be done by the student or the local coordinator. You can choose an external coordinator from the list, and if there is no one, you can add a new person. Please enter the data correctly, especially the e-mail address. The entered person will be added to the official list of persons from the partner institution, without the possibility of correction in USOSweb. An external coordinator must be specified for an LA to be created.

# How to prepare Learning Agreement for Studies online in the [USOSweb](#)?



If the ECT Coordinator creates=opens EWL LA in USOSweb, the student may view/edit the EWP LA

## Learning Agreement

Academic year	EQF level	Mobility type	Creation date	Actions
2022/2023	6 - Bachelor or equivalent first cycle	Semester Mobility	2022-05-15 19:28	<a href="#">view/edit</a>

Version dated 2022-05-20 16:59 **New**

Component code	Component title at the Receiving Institution	Change	Term	ECTS credits	Actions
<input type="text"/>	<input type="text"/> <small>The field is required</small>	Addition	<input type="text"/>	0.25	<input type="button" value="Save"/>

- Academic year
- Winter semester
- Summer semester
- First trimester

Version dated 2022-05-20 16:59 **New**

Component code	Component title at the Sending Institution	Change	Term	ECTS credits	Automatic recognition	Actions
	<input checked="" type="radio"/> Course <input type="radio"/> Credits <input type="text" value="Please select a course"/>	Addition	<input type="text"/>	<input type="text"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="button" value="Save"/> <input type="button" value="Delete"/>

Enter 3 characters to start searching





# How to prepare Learning Agreement for Studies online in the [USOSweb](#)?



Table A. Study programme at the Receiving Institution

Version dated 2022-05-15 19:28		Waiting for information from the partner institution	
Component code	Component title at the Receiving Institution	Term	ECTS credits
		Winter semester	3
		Winter semester	3
		Winter semester	3
		Winter semester	4,5
		Winter semester	4,5
4H5RD02P		Winter semester	3
4L5AT01P		Winter semester	3
4H5RA01P		Winter semester	3
4H5RV01P		Winter semester	3

Approvals Student: 2022-05-16 12:29 Coordinator: 2022-05-16 13:48

Table B. Recognition at the Sending Institution

Version dated 2022-05-15 19:28		Waiting for information from the partner institution		
Component code	Component title at the Sending Institution	Term	ECTS credits	Automatic recognition
0200-35003AHS	Fundamentals of Cultural Anthropology	Winter semester	2	<input checked="" type="radio"/> Yes <input type="radio"/> No
0200-JN01HW	Foreign language	Winter semester	4	<input checked="" type="radio"/> Yes <input type="radio"/> No
0200-12DC001BHS	The history of art 19th-20th Century	Winter semester	3	<input checked="" type="radio"/> Yes <input type="radio"/> No
0200-35B001AHS	Avant-garde art – definition, theories, realizations	Winter semester	3	<input checked="" type="radio"/> Yes <input type="radio"/> No
0200-35A001AHS	20th Century Women's fashion. Select issues	Winter semester	3	<input checked="" type="radio"/> Yes <input type="radio"/> No

Show all versions

Table C. Virtual component at Receiving Institution and recognition at the Sending Institution

Version dated 2022-05-15 19:28		Waiting for information from the partner institution			
Component code	Component title or description of the mobility programme	Virtual component	Term	ECTS credits	Automatic recognition

Approvals Student: 2022-05-16 12:29 Coordinator: 2022-05-16 13:48

Show all versions

If the host coordinator declares that he/she has not received the LA (notification about the LA) and the status of your LA in the USOSweb is „Waiting for the information from the partner institution”, please send a notification to the receiving institution – Technical information – show – send a notification)

### Agreement

Academic year	2022/2023
EQF level	6 - Bachelor or equivalent first cycle
Mobility type	Long-term physical mobility
Technical information ⓘ	→show

**Technical information** [X]

schac\_id: ismt.pt  
 EWP ID: D9C2FA43F222C7DAE053220412ACD367  
 Latest notification sent: [date]  
 Status: [status]  
 Number of retries: 7  
 Latest change received: [date]

A notification (CNR) can only be sent if the following conditions are met:

- the latest version of LA is in the state *Waiting for information from the receiving institution (P)*.
- one of the conditions is met
  - sending the last notification was successful (*date of service filled*),
  - the sending of the last notification ended with an error and the number of sending attempts has reached the limit (*number of retries = 7*).

Send a notification to the receiving institution ⓘ



Co-funded by the European Union



# How to prepare [Learning Agreement for Studies](#) online in the [USOSweb](#)?



Table A. Study programme at the Receiving Institution

Version dated 2022-04-21 14:48				Approved
Component code	Component title at the Receiving Institution	Term	ECTS credits	
xxxx	xxxx	Winter semester	10	
aaa	aaaa	Winter semester	20	
bbbb	bbbb	Winter semester	5	

Approvals      **Student:** 2022-04-21 14:51      **Coordinator:** 2022-04-21 15:10      **Partner:** 2022-04-22 11:46

**i** Table B. Recognition at the Sending Institution

Version dated 2022-04-21 14:48					Approved
Component code	Component title at the Sending Institution	Term	ECTS credits	Automatic recognition	
0800-ZA	(in Polish) Punkty dla Wydziału Zarządzania <b>Number of credits:</b> 0.25	Winter semester	5	<input checked="" type="radio"/> Yes <input type="radio"/> No	
0800-ZA	(in Polish) Punkty dla Wydziału Zarządzania <b>Number of credits:</b> 5	Winter semester	25	<input checked="" type="radio"/> Yes <input type="radio"/> No	

Approvals      **Student:** 2022-04-21 14:51      **Coordinator:** 2022-04-21 15:10      **Partner:** 2022-04-22 11:46

Table C. Virtual component at Receiving Institution and recognition at the Sending Institution

      Show all versions

## Dodaj komponent

Adding a virtual component

Substituting a deleted component

Extending the mobility period

Other (please specify)

+ Add a component

Cancel



Co-funded by  
the European Union

# How to prepare Learning Agreement for Studies online in the [USOSweb](#)?



Table A. Study programme at the Receiving Institution

Version dated 2022-04-12 12:27			Canceled
Component code	Component title at the Receiving Institution	Term	ECTS credits
1SA212	International Social Work	Winter semester	15
1FU151	Perspectives on globalization	Winter semester	7.5
1SK162	Democratization in the World	Winter semester	7.5

Version dated 2022-07-19 01:52			Approved
Component code	Component title at the Receiving Institution	Term	ECTS credits
1FU151	Perspectives on Globalisation	Winter semester	7.5
1SA212	International Social Work	Winter semester	15
1SK162	Democratization in the World	Winter semester	7.5

✓ Approvals      **Student:** 2022-07-21 10:10      **Coordinator:** 2022-07-21 10:10      **Partner:** 2022-07-28 11:44

## Status of the online LA

- approved – by three parties
- canceled – by the UL student or ECTS Coordinator
- Rejected by the host coordinator – with a note about the reason of rejection
- Waiting for information from the receiving institution
- New – a new version of the LA which has to be completed by the student and then approved

## Dodaj komponent

Adding a virtual component

Substituting a deleted component

Extending the mobility period

Other (please specify)

+ Add a component      Cancel

**Table B. Recognition at the Sending Institution**

Version dated 2022-06-18 19:42	Rejected
--------------------------------	----------

The following subjects are not offered to your Field of Study: 11122011



Co-funded by the European Union

# How to prepare [Learning Agreement for Studies](#) online in the [USOSweb](#)?



**Table A. Study programme at the Receiving Institution**

Version dated 2022-04-21 14:48				Approved
Component code	Component title at the Receiving Institution	Term	ECTS credits	Actions
xxxx	xxxx	Winter semester	10	
aaa	aaaa	Winter semester	20	
bbbb	bbbb	Winter semester	5	

Approvals      **Student:** 2022-04-21 14:51      **Coordinator:** 2022-04-21 15:10      **Partner:** 2022-04-22 11:46

**Table A2. Changes to table A**

Version dated 2022-05-20 16:59					New
Component code	Component title at the Receiving Institution	Change	Term	ECTS credits	Actions



# Financial agreement for your mobility



(Grant Agreement) has to be signed at IRO (BWZ UŁ) ideally 4 weeks **before departure**, but at least 1 day before you depart, after **providing the following documents**:

- 1) Learning Agreement for Studies (Before the mobility) - a copy with 3 signatures or a screenshot of the EWP LA from USOSweb with three online approval
- 2) UL Student Status Form for the semester of departure - issued from Dean's office
- 3) Acceptance letter or email from the host university
- 4) Transfer order form for the scholarship funds
- 5) Showing your EHIC card (proof of medical insurance) valid for the whole stay abroad
- 6) **(if applicable)** Social benefit certificate issued by Social Affairs Centre for Students and Doctoral Students (COSSiSSIP UŁ) about receiving a social scholarship from UŁ in 2022/23 summer semester
- 7) **(if required)** Annex to LAS - a copy with 2 signatures
- 8) **(if applicable)** Certificate of disability CTC (certified true copy of the original)

IRO (BWZ UŁ) will check if all the documents are complete and correct and its staff will sign an agreement with the student.



Co-funded by  
the European Union



## Remaining documents

- Confirmation of student status by the University of Lodz, **for the summer semester 2023/2024** (issued by **the Dean's office at your UL Faculty**).

**The confirmation of student status at the UL, during the mobility semester of studies abroad, is mandatory in order to study abroad within Erasmus+.**

**IOS - Individual Organization of Studies** is recommended if the academic calendar at the university is markedly different than the one at the University of Lodz. This will adjust your course of studies in order to avoid problems with completing your mobility; contact your Dean's Office and ask how to apply for an IOS or yearly grading scheme.

- **Bank Account numer** - A foreign currency (EUR) account is required. The scholarship is paid in EUR currency. The student must be the owner of the account.





- [Annex to the LAS](#) if the LA is prepared on the paper version

It is **an internal document of UL** to be completed by the student **on condition that** student's home Faculty requires it due to differences in the educational components chosen by the student for the LAS and the obligatory study programme at the UL. If you are asked to take one or more courses at the UL after the mobility semester, please prepare the Annex with your ECTS Departmental Coordinator. **The courses entered in the Annex cannot be the same as declared in the LAS Before the Mobility Table B.**

If you prepare the LA with the USOSweb, please include all courses from your curriculum in Tab B. Check if it contains any course that is not automatically recognised by the UL (the option „NO“ is approved by the Coordinator in the field "Automatic recognition"). It means that this course will have to be completed at the UL during or after your mobility semester.

Letter of Acceptance issued by the host university

It can be a printout of the admission letter/email sent to the student by the receiving institution.



Co-funded by  
the European Union



## Remaining documents

- [European Health Insurance Card](#) or **other medical insurance policy** valid for the period of mobility abroad and travel for and from the host country. The IRO UL may issue you a [confirmation of nomination](#) to apply for the EHIC (EKUZ) at the National Health Fund (NFZ) - make sure to apply for it at least one month before the departure. Please check if the host university will accept your private insurance policy or if it recommends some specific kind of insurance.

In the case of students going to Turkey, they are obliged to show a copy of other individual medical insurance policy (the EHIC is not issued if you go to Turkey).

In the Grant Agreement signed before the mobility, the UL student declares oneself to have additional medical insurance and an accident insurance. However, it is not necessary to show it at the UL IRO. Please check your individual policy for the insurance amount, rules on how to report an accident – call centre 24/24, and ways of settling the payments on an ongoing basis.



## Remaining documents



- **certificate of UL social benefit** for 2022/23 summer semester (issued by Social Affairs Centre for Students and Doctoral Students (COSSiSSIP UŁ) **only applicable to those** who have obtained this social scholarship and indicated this fact during their enrolment stage at USOSweb
- certificate of disability CTC (certified true copy of the original) – **if applicable**





## Online Language Support – is not obligatory but recommended for 2023/24



If you are soon to go on mobility with Erasmus+ you can fill out the online placement test at the <https://academy.europa.eu/my/> platform before the mobility. The test is not obligatory but strongly recommended.

Additionally, you may enroll for an online course in the language of studies abroad or the national language of the host country, which is free of charge.



Co-funded by  
the European Union

## Co-financing of travel costs - to be approved by authorities of Faculties



After returning from mobility and accounting for your travel at the IRO (BWZ), based on the form and proof of costs incurred up to the amount specified by the Dean

**Resignation from the mobility** - if you wish to resign, first you are obliged to inform the IRO (BWZ) Uł, the Coordinator at your Faculty and the host university (by e-mail). If you resign after starting your mobility abroad - you will need to return your scholarship funds.



Co-funded by  
the European Union



## TIPS

- Take part in the orientation programme (Orientation Week) offered by the host university, organized usually before the beginning of your classes/courses abroad.
- Remember that you have the same rights and duties as local students.
- **Follow the deadlines.**
- Check your UL campus email box ([name.surname@edu.uni.lodz.pl](mailto:name.surname@edu.uni.lodz.pl)) from time to time.
- Templates of required [documents](#) are available on the IRO UL web.





## TIPS

- Contact students who stayed within the Erasmus+ programme at the host university by searching for proper groups on Facebook and ask them about their experience.
- Check if there is a local section of [Erasmus Student Network](#) at the host university and contact them to ask about useful information like staying in the host city, host University and possible accommodation, etc.



Erasmus | polska giełda informacji  
Erasmusa

Grupa publiczna · 19,6 tys. członków

Dołącz do grupy



ERASMUS PORTO 2023/2024 ✓

Grupa Prywatna · 5,4 tys. członków

Dołącz do grupy



Co-funded by  
the European Union



Any questions? Contact [BWZ UŁ](#) (International Relations Office).

**Like us: [facebook.com/wymianazagranicznaUL](https://facebook.com/wymianazagranicznaUL)**

Thank you for your attention!



Co-funded by  
the European Union